



Republic of the Philippines

OFFICE OF THE SOLICITOR GENERAL

TECHNICAL SPECIFICATIONS

for the Supply and Delivery of Nine Hundred (900) Sets
of Emergency Go Bags with Contents

Pursuant to Section 3, Article XIII of the 1987 Constitution, in relation to Section 2(p) or Republic Act No. 10121, and Section V, Item 2(c) of CSC-DOH-DOLE Joint Memorandum Circular (JMC) No. 1, s. 2020, the Office of the Solicitor General (OSG) intends to procure emergency go bags with supplies that its employees and outsourced personnel may need to survive for at least three (3) days, or seventy-two (72) hours, as recommended by the National Disaster Risk Reduction and Management Council.

I. Approved Budget for the Contract

Two Million Three Hundred Thousand Pesos (Php2,300,000.00), inclusive of all applicable government taxes, charges, and other standard fees.

II. General Requirements and Specifications

| ITEM | QUANTITY | UNIT | SPECIFICATIONS |
|---------------------------|----------|---------------------------------------|--|
| a. Emergency Go Bag | 900 | pieces | <ul style="list-style-type: none">i. Backpack type;ii. At least 16 inches x 12.5 inches;iii. Orange and black in color, with reflectorized strips and OSG Logo and "OSG Go Bag" imprints;iv. Must have hooks or straps/ compartment for hard hat and water bottle;v. with proper bar-tucking stitches for heavy-duty use at all pressure points of the bag |
| b. Energy bar / biscuits | 1800 | packs (2 packs per employee) | <ul style="list-style-type: none">i. High energy, multi-vitamin and ready-to-eat emergency food with an extended shelf life of at least 5 yearsii. Manufactured in the first quarter of 2024 and consumable until 2027 or later |
| c. Canned goods | 900 | pieces | <ul style="list-style-type: none">i. At least 180grams;ii. Easy open can;iii. Ready-to-eat;iv. Non-pork;v. Manufactured in the first quarter of 2024 and consumable until 2027 or later |
| d. Emergency contact card | 900 | pieces | <ul style="list-style-type: none">i. 4x3 inches in size; |

| | | | |
|--|-----|--------|--|
| | | | <ul style="list-style-type: none"> ii. Laminated or contained inside water-proof sleeve; iii. Contains emergency contact numbers of the BFP, PNP, Makati-DRRMO, among others. |
| e. Blue Pouch | 900 | pieces | i. Water resistant and large enough to contain sanitation and hygiene items below |
| e.1. Trocloses Sodium water purification tablets | 900 | packs | <ul style="list-style-type: none"> i. 10 tablets per pack; FDA-approved; ii. manufactured in the first quarter of 2024 and consumable until 2026 or later iii. At least 50mg, max 80mg; iv. with instructions manual |
| e.2. Anti-bacterial hand sanitizer | 900 | pieces | <ul style="list-style-type: none"> i. At least 50mL; ii. manufactured in the first quarter of 2024 and usable until 2025 or later |
| e.3. Moist towelette/hand-wipes | 900 | packs | <ul style="list-style-type: none"> i. At least 50 sheets of contained in a resealable packaging; ii. manufactured in the first quarter of 2024 and usable until 2026 or later |
| f. Orange Pouch | 900 | pieces | i. Water resistant and large enough to contain survival and protective equipment below |
| f.1. Flashlight | 900 | pieces | <ul style="list-style-type: none"> i. LED ii. Handcrank or squeeze powered with a dynamo iii. Plastic material with handstrap |
| f.2. Whistle | 900 | pieces | i. Plastic with washable string lanyard |
| f.3. Green chemical light/cyalume glow sticks | 900 | packs | <ul style="list-style-type: none"> i. 6" in length; ii. can glow for at least 8 hours; at least 2 piece per pack |
| f.4. Safety gloves | 900 | pairs | i. with polyurethane or latex coating |
| f.5. Hard hat | 900 | pieces | <ul style="list-style-type: none"> ii. Orange in color; iii. 6-point webbed harness with sweatband & adjustable chin & nape straps; One size fits all; iv. Type II; Class G; v. DOLE-OHSC certified; vi. With OSG logo (2"x2") sticker in front and horizontal reflectorized strips around the hard hat |

III. Bidder Qualifications

- a. Must have physical store/shop with verifiable address where emergency go bags with the items stated above are available for assembly and ex-stock supply of replaceable goods are readily available.
- b. Must have a valid Philippine Government Electronic Procurement System (PhilGEPS) Platinum Membership.

- c. Must be registered with the Securities and Exchange Commission, Department of Trade and Industry, or Cooperative Development Authority, whichever is applicable.
- d. Must have been in the business of supplying and delivering emergency go bags and its contents for at least 3 years.
- e. Must provide proof of satisfactory completion within the past three (3) years of at least three (3) similar contracts with government institutions and/or private entities, provided that the largest of these similar contracts must be equivalent to at least twenty-five percent (25%) of the ABC. For this purpose, a similar contract means contract for the procurement/supply and delivery of go bags or emergency/disaster supplies.
- f. Must agree that the supplied goods remain at its risk and title until its final acceptance by the OSG.

IV. Applicable Laws

- a. Applicable provisions of the Procurement Law (R.A. No. 9184) and its Implementing Rules and Regulations (IRR) shall form part hereof.

V. Submission of a Prototype During Contract Implementation

- a. The winning bidder shall submit a prototype emergency go bag with OSG Logo and "OSG Go Bag" imprints and containing the listed items as provided in the General Requirements and Specifications, within ten (10) calendar days after issuance of the Notice of Award (NOA), for the evaluation of the TWG before the delivery of complete sets. The winning bidder is allowed to rectify the submitted prototype upon receipt of written notice from TWG.

VI. Delivery

- a. The awardee shall deliver the items within sixty (60) calendar days upon receipt of Notice to Proceed (NTP).
- b. All items shall be delivered for inspection and processing at the OSG Building, 134 Amorsolo Street, Legaspi Village, Makati City.

VII. Liquidated Damages

- a. In case of delayed delivery, without justifiable ground or cause, the OSG shall have the right to liquidated damages, not by way of penalty, in an amount equivalent to 1/10th of 1 percent of the cost of the delayed goods scheduled for delivery for every day of delay, collectible from any money due or which may become due to the OSG. The computation of liquidated damages shall be reckoned on the date stated in the Purchase Order, Notice to Proceed, or delivery schedule, whichever is applicable.

VIII. Terms of Payment

a. Payment shall be made on a progressive basis, as follows:

| PROGRESS BILLING | ACCOMPLISHMENT/ STAGE | PERCENTAGE TERMS OF PAYMENT |
|-------------------------|--|---|
| First Billing | 50% delivery of the Go Bags | 50% of the contract price, subject to applicable taxes. |
| Second Billing | 100% delivery of the Go Bags and issuance of the inspection and acceptance report by the OSG | 45% of the contract price, subject to applicable taxes. |
| Third Billing | 30 days after the lapse of the warranty period stated in Section IX(a) hereof | 5% of the contract price, subject to applicable taxes. |

IX. Warranties of the Winning Bidder

- a. A warranty period of three (3) months against workmanship or factory defects of the bags and its applicable contents, from the date of issuance of the Certificate of Completion and Acceptance issued by the OSG.
- b. The emergency go bags and all contents are brand new and manufactured in the first quarter of 2024.
- c. Replace any item found to be non-compliant, defective, or damaged within fifteen (15) days from receipt of the written notice from the OSG.
- d. The winning bidder warrants that it shall conform strictly to the terms and conditions of these Technical Specifications.

**TECHNICAL WORKING GROUP
FOR THE PROCUREMENT OF EMERGENCY GO BAGS**


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